

## Selecting a Child Care Provider

Only child care providers participating in the Child Care Assistance Program may be selected:

**A Licensed Child Care Provider** has a child care license issued by one of the following: State of Alaska Department of Health & Social Services (DHSS), Municipality of Anchorage, or the Department of Defense/ Coast Guard.

**An Approved Provider** is approved to participate in the CCAP by the CCPO or by a tribal organization (that meets or exceeds the standards of the DHSS).

**An In-home Provider** provides care in the family's home for only the CCAP eligible children who live in the home. Other laws and regulations affect this option. Please contact your local Child Care Assistance office for more information.

Alaska's Statewide Child Care Resource and Referral Network, **thread**, offers referral services to parents. **thread** also provides consumer education and training to families, child care providers, and the public regarding quality early care and education. For statewide information visit [www.threadalaska.org](http://www.threadalaska.org).

Contact information for regional **thread** offices:

### South Central Alaska

Phone: (907) 265-3100  
Toll free: 1-800-278-3723  
Email: [info@threadalaska.org](mailto:info@threadalaska.org)

### Southeast Alaska

Phone: (907) 789-1235  
Toll free: 1-888-785-1235  
Email: [info@aeyc-sea.org](mailto:info@aeyc-sea.org)

### Interior/ Northern Alaska

Resource phone: (907) 479-2214  
Referral phone: (907) 479-2204  
Toll free: 1-866-878-2273  
Email: [thread@thrivalaska.com](mailto:thread@thrivalaska.com)

To apply for PASS II or PASS III Child Care Assistance contact the regional office nearest you:

### Alaska Family Services: Municipality of Anchorage

(Anchorage, Bird Creek, Chugiak, Eagle River, Girdwood, Joint Base Elmendorf-Richardson)  
Phone: 644-5000

### Alaska Family Services: Central

(Cordova, Glennallen, Mat-Su Valley, Palmer, Valdez, Wasilla)  
Phone: (907) 373-4450  
Toll free: 1-866-746-4080

### The LeeShore Center: Coastal

(Aleutian Chain, Bristol Bay, Kenai Peninsula, Kodiak, Kotzebue, Nome)  
Phone: (907) 283-4707  
Toll free: 1-877-855-2227

### thread: Northern

(Barrow, Fairbanks North Star Borough, Salcha, Tok, Yukon Kuskokwim Delta)  
Phone: (907) 479-2212  
Toll free: 1-855-479-2212

### Catholic Community Service: Southeast

(Haines, Juneau, Ketchikan, Metlakatla, Petersburg, Prince of Wales, Skagway, Sitka, Wrangell)  
Phone: (907) 463-6184  
Toll free: 1-800-505-6124

### Child Care Program Office:

**Statewide:** Eligibility for Child Care Assistance PASS I and Approved Providers

**Municipality of Anchorage:** Eligibility for ALL Providers (Approved, Approved Relative, In-home, Licensed)  
Phone: (907) 269-4500  
Toll free: 1-888-268-4632



# Child Care Assistance Program

## PASS II and PASS III



Sean Parnell, Governor  
William J. Streur, Commissioner  
Department of Health and Social Services  
Division of Public Assistance

### Child Care Program Office

3601 C Street, Suite 140  
Anchorage, Alaska 99503  
Phone: (907) 269-4500  
Toll free: 1-888-268-4632  
Fax: (907) 269-1064

Toll free fax: 1-888-224-4536

Email: [CCPO@alaska.gov](mailto:CCPO@alaska.gov)

Website: <http://dhss.alaska.gov/dpa/Pages/ccare>



## Child Care Assistance

The Child Care Assistance Program (CCAP) provides help with child care expenses based on a sliding fee scale for eligible families. The CCAP in Alaska is known as “Parents Achieving Self Sufficiency” (PASS). The Division of Public Assistance, Child Care Program Office (CCPO) manages the PASS Program. PASS categories are:

**PASS I** – provides child care assistance to families receiving benefits under the Alaska Temporary Assistance Program (TA).

**PASS II** – provides child care assistance for up to a twelve-month period to families leaving TA who continue to need child care while working, seeking work, in training or attending school.

**PASS III** – provides child care assistance to families who are not eligible for PASS I or PASS II and are working, seeking work, in training or attending school.

PASS I Child Care Assistance (CCA) is administered by the CCPO in collaboration with DPA Field Services and Work Service Providers (WSP) statewide. If you are receiving TA, please see your WSP.

PASS II and PASS III CCA is administered by child care assistance grantees statewide. For regional CCA contact information see reverse side of brochure.

## Eligibility

You may be eligible for PASS II or PASS III Child Care Assistance to help pay child care costs if you work, go to school, are in job training, or are looking for work. If eligible, you may receive child care assistance for children who are under the age of 13, or up to the age of 19, if your child has a diagnosed developmental disability.

Eligibility is also based on your family size and your gross income (before taxes).

You will need to select a child care provider eligible to participate in the CCAP. For more information, see **Selecting a Child Care Provider**.

## Contribution

Depending upon your family’s size and monthly income, you will be responsible to contribute toward your child care costs. The contribution (co-pay) is the amount you are required to pay toward your total cost of child care each month regardless of how many children are in care or the number of hours they are in care.

Visit the CCPO website’s online child care contribution calculator to get an idea of your family’s monthly child care contribution:

<http://dhss.alaska.gov/dpa/Pages/ccare>

## Child Care Coverage

If eligible, a Child Care Authorization is issued covering the timeframe for which your family is eligible and is based on: a comparison of the parent(s) expected participation in eligible activities such as work, training or an educational program; the need for sleep time; the need for travel time to each of the parent(s) eligible activities and child care; and the selected child care provider’s hours of operation.

## Provider Payment

You will be responsible, on a monthly basis, for paying your contribution and any costs charged by your child care provider which are over the state rate or for care used outside of authorized timeframes.

The CCPO will, on a monthly basis, pay your authorized child care amount minus your contribution directly to your child care provider, if billed.

The Alaska Inclusive Child Care Program (Alaska IN!) also offers assistance to child care providers who care for children with diagnosed developmental disabilities. Please contact your regional **thread** office for more information.

